

# RAID INCIDENT REPORT

*Creating thorough incident reports for each ICE raid and other law-enforcement enforcement activity allows us to track patterns and identify their ploys and strategies, so that we can better inform our community members on how to organize to keep each other safe. Additionally, documenting the facts related to the civil and human rights abuses that law-enforcement commits during their operations may be used to organize and litigate to restrict the damage they are doing. Details matter!*

*Please add as much information as possible to this report and make sure that you include multiple ways to contact victims and witnesses of the raids. **Please also note that this report is not a legal intake and not intended to screen for legal relief.***

*Find an online version of this form at [mijente.net/raid-evidence-collection-form/](https://mijente.net/raid-evidence-collection-form/)*

## BASIC INFORMATION

### REPORTER

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How did you find out about the immigration raid or enforcement action?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PEOPLE DETAINED (INFORMATION FOR EACH PERSON)**

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Country of Origin: \_\_\_\_\_

A#: \_\_\_\_\_

Contact (in U.S.): \_\_\_\_\_

Contact (in country of origin): \_\_\_\_\_

How was this person detained: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Immigration history: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

History with criminal law enforcement (arrests, charges, convictions): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Children (if any)	Age	Immigration Status
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

As a result of this raid, where you charged with any other crime (including re-entry)?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact for a family member: \_\_\_\_\_

\_\_\_\_\_

**WITNESSES**

Name and contact information: \_\_\_\_\_

How did you witness the raid? \_\_\_\_\_

Where were you? \_\_\_\_\_

What relationship do you have with other people present? \_\_\_\_\_

**GENERAL FACTS FOR ALL RAIDS**

Place, date and time of raid: \_\_\_\_\_

How many people were stopped? \_\_\_\_\_

How many people were detained? \_\_\_\_\_

How many ICE officers? What were they wearing and what were they driving?

Did they identify themselves as ICE agents? If not, who did they identify as or who did you think they were? Did they do in English, Spanish, or another language? \_\_\_\_\_

Where other law enforcement agencies with them? What were they wearing and what were they driving? Do you have a name of the officer?

Did you take any photos or film?  YES  NO

Were mobile fingerprinting devices used? If so, what did they look like? How many people were fingerprinted?

Were people handcuffed before or after they were fingerprinted? How many individuals were released after fingerprinting? If released, why do you believe they were released?

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Did the law enforcement agents use force in any way (ran after someone, hit, slapped or pushed anyone, damaged property, etc)? Was anyone attacked or injured during the operation?

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Were children present? What did they see and how the enforcement agents treat them?

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Where the agents carrying any guns or weapons? How were they carrying them? Did they point them at anyone or use them during the raid?

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**ADDITIONAL INFORMATION**

Is there additional information that should be included with this report? (Individual Affidavits, police reports, printouts of ICE custody, pictures and videos, news clippings, etc). You can send this in at a later time but providing as much information as possible at this time is ideal.

# CHRONOLOGICAL NARRATIVE

We have found that the best practice is to ask people to tell the story of what happened, step by step, in chronological order, with prompting for specific details along the way. But the important parts to document during a raid may vary depending on where the incident took place. Below are a series of guiding questions to help get at the important details depending on whether the raid takes place at home, in the street, at work, or during a road checkpoint. Please keep these in mind as you fill out the information on the raid in chronological order.

## HOME AND STREET RAIDS

- Did the raid take place in a home, apartment, or in the street? Did the officers go to any other homes or apartments in the area? How many? How do you know? If it took place in the street or community, is there something special about that location (like is it a day laborer corner, or community hangout)?
- Who and how many people lived there and/or were present at the time of the raid? Any children? (Who, ages, relationship to adults)
- If it was a home or apartment raid, how did they get in? (Did they knock? Announce who they were? Say that they were local police and investigating a crime? Ask permission to enter? In what language?) If it was a street raid, how did they approach people (Did they announce who they were? Were people free to go? Did they target a particular group of people or individual?)
- Did they have any sort of piece of paper that would let them into a home? Did you see it? If so, what can you tell me about what it said? If it was a picture of a person, can you describe the person they were looking for?
- Tell me exactly what they said, and what the person who let them into a home or had the first conversation with them said.
- Did ICE or other law enforcement ask for a specific person?
- What did they do next? How did they do their questioning? (All people together in one place, or separated? If separated, by gender, race, where they stayed in the house or apartment? What exactly did they say? Did they ask to see documents?)
- How did you and others respond to the questions? Did anyone refuse to talk to them? Did anyone ask to talk with a lawyer? Did anyone try to leave? Did you feel that you could do that? If not, why not?
- How did they arrest the people who were detained? Did they use handcuffs? Who/how many people were arrested? Was there anyone NOT arrested? If so, where is that person(s) now? Why do you think they not get arrested?
- Describe the treatment by the officers: were they rude? Did they verbally or physically abuse anyone? Was anyone injured?

- Did they find or take anything from inside the house (including documents, photographs or other items)?
- Do you know what might have triggered the raid? Had anyone in the household recently had any interactions with the police, court, or jail? Has anyone threatened the household with calling the authorities? Did the immigration officers mention anything at the time of the raid?
- Did anyone at any time tell you you had the right not to speak with them, or to talk with a lawyer? If so, who? When? Did you ask to talk with a lawyer?
- Was there a poster up outside informing law enforcement agents that you would not open the door without a warrant?

### **CHRONOLOGICAL ORDER**

Using the guiding questions above, explain in chronological order the series of events that happened. For example 1) 3 unmarked cars appeared in the parking lot of the apartment complex 2) They knocked on a door. There was no answer 3) They stopped a family in the parking lot, and forced them to hand over the keys 4) They used the keys to enter the home and began questioning others inside... etc.

1.

2.

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## **WORKPLACE RAIDS**

- How long had most of the people detained worked at this business or location?
- Have there been past raids at the workplace? If so, when, how many people arrested previously?
- Had there been any rumors of a raid coming? Had there been any other kind of visit by ICE or police? Had anyone received social security no match letters?
- Were you ever asked by your employer to present documentation of your work authorization? (for I-9 audit) If so, when? If so, what documentation did you provide?
- Had there been any recent disputes at the workplace, over conditions there, pay, or discrimination? Any union activity or talk of unionizing? Has the company ever made threats to you about what would happen if you complained?
- Are you or others owed any money from the company?
- When they entered, did they ask for permission or just go in? Did they have a warrant or any piece of paper with them?
- Did the law enforcement agents speak to the owner or manager? If so, what did they say?
- Were people threatened with or have people been charged with criminal offenses?

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**1.**

**2.**

**3.**

**4.**

**5.**

## **VEHICULAR STOPS AND CHECKPOINTS**

- How was the vehicle stopped (cop lights, orders over loudspeaker, check-point)? Was it local police or ICE that gave instructions to pull over? How do you know?
- What reason did the law enforcement officer provide for the stop or/and detention?
- Who addressed the driver first and what was asked? How were the passengers treated? Was anyone besides the driver asked for their identification?
- If the driver was arrested, how did the authorities handle the vehicle? Did anyone else get arrested or taken into custody?

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